

## Position: IT / Systems Administrator



### The Company:

IPPLEX researches and develops pioneering cross-platform applications and services focused on interactive communication – between people and the information, contacts and places they need to access through their mobile phone, PC, and other devices. Our global and diverse team of engineers, scientists, and researchers with world-class expertise in video conferencing, object recognition, object tracking, and augmented reality is committed to continuous innovation and fostering an entrepreneurial culture that will accelerate the commercialization of our revolutionary technologies.

IPPLEX is the recipient of multiple grants from the National Institutes of Health (NIH) and National Eye Institute (NEI), and our products have won multiple awards including 1<sup>st</sup> place at the 2010 CTIA E-Tech Awards. Our latest product release, LookTel Money Reader for iPhone, leverages our real-time recognition capabilities to enable users with visual impairments or blindness to instantly recognize dollar bills. It has been recognized by the New York Times, Engadget, and several other major publications.

Find more information about IPPLEX or to see our technologies in action, please visit our website at <http://www.ipplex.com>

## Position: IT / Systems Administrator



**Position:** IT / Systems Administrator

**Location:** Los Angeles, CA

**Type:** Full Time

### **Position Summary:**

IPPLEX is seeking an individual with extensive IT administration experience. Primary responsibilities will setting up and managing servers, coordinating cloud and hosted server instances, and some internal development. We offer a creative, fast-paced, casual environment along with competitive compensation.

### **Responsibilities:**

- Handle all aspects of our office IT infrastructure, including design, implementation and end user interaction
- Experience with front-end development (PHP, Drupal, Javascript, AJAX and CSS)
- Extensive experience with back-end development (primarily setting up, configuring, and optimizing MySQL databases)
- Experience with cloud computing (AWS is a plus)
- Manage relationship with our first-level (external) IT support team and triage issues with them as necessary
- Investigate, test and deploy systems for backup, file sharing and other services
- Set up and administer the company network, including routers and VPN
- Occasional phone system support (mainly new hire and ring group setup/configuration - other operational aspects of the system are managed by a third party)
- Audit and manage system and network security

### **Requirements:**

- Experience supporting a mixed Windows/Mac/Linux environment
- Experience designing and maintain an office network, including VPN
- Intermediate to expert scripting ability
- Experience with Google apps (Gmail, Calendar, Docs, etc.)
- File sharing setup / administration

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- Passion for running a tight ship when it comes to security -- well-patched systems, strong password policies, encrypted file systems
- Excellent communication ability
- Great teamwork, analytical, and problem solving skills
- 2+ years of relevant experience and BS/MS in CS, or equivalent.
- Must be eligible to work in the USA

To apply, please send us an email with the job title in the subject line along with a personal note telling us about who you are, what you've been doing, and what makes this job appealing to you. Include a resume, salary requirements, and some links to things you've done to [jobs@ipplex.com](mailto:jobs@ipplex.com). EEO

No recruiters/agencies please